

**Myrick Hixon EcoPark, Inc.
EcoCenter Rental Rates**

A deposit of 1/2 the rental fee is required

Rental Rates

Room	Non-Profit Organization		City Resident or Member		Non-Resident	
	First Two Hours	Each Added Hour	First Two Hours	Each Added Hour	First Two Hours	Each Added Hour
Multipurpose Room	\$30.00	\$12.00	\$100.00	\$80.00	\$200.00	\$160.00
Admin. Conference Room	\$15.00	\$6.00	\$25.00	\$10.00	\$50.00	\$20.00
Kitchen	\$15.00	\$6.00	\$25.00	\$10.00	\$50.00	\$20.00
Outdoor Patio	\$15.00	\$6.00	\$25.00	\$10.00	\$50.00	\$20.00
Atrium Only Rental - No Alcohol			\$450.00		\$750.00	
Special Events (wedding receptions, etc.) See rental policy			\$900.00		\$1,200.00	

Equipment Rental Rates	
Chairs & Tables	Included
Podium	Included
Easel	Included
Wireless internet	Included
Portable dry erase board	Included
Sound system	Included
Flip chart	Included
Computer & projector	\$10.00
Coffee Maker w/supplies	\$10.00
Water pitchers & glasses	\$5.00
TV with DVD	\$5.00

Full day rates (8:00 AM to 5:00 PM) equal to twice the "first two hour" rate.

Building Manager Fee: A fee of \$15 per hour will be assessed for events held outside regular "open" hours for MHEP, with a minimum charge of one hour, and times rounded up to the next half hour. This charge assures the building is open for early events, and securely locked for after hours events, and everything is left in good order. The fee will be included in the rental fee for weddings, retirement parties, etc. paying the \$1,000 rental

If rental group leaves before designated time they will forfeit the rental fee paid for the remaining time. If rental runs over the designated time an hourly rate will be charged, rounded up to the next full half hour. Only rooms rented and restroom facilities are to be used. Minimum rental time of 2 hours is required.

Rates approved by Park Board 11/19/2009